

Johnson Park Youth Center Complex

General Information

Johnson Park Youth Center Complex

**Bulldog Blvd. (North of Dome), Borger, TX. 79007 phone: 273-0987 or
Annadon Keys 231-8979
akeys@borgertx.gov**

Reserving the Youth Center:

- **The City of Borger does not have interpreters to explain the Rules and Policies of rental procedures. It is the responsibility of the renter to have an interpreter present at time of rental and at first and second walk through.**
- **Dates for renting the Youth Center must be made through Johnson Park Youth Center Staff. No oral agreements for use of the City of Borger's facilities will be considered. All reservations must be confirmed with written contract signed and approved by center staff and the User with fees and deposits paid in full.**
- **Youth Center DJ service is \$25.00 per hour. Applicants can bring their own music and equipment or hire DJ of their choice. All music played at the Johnson Park Youth Complex must be edited, no exceptions.**
- **Reservations must be made in person. Applicants must be; (1) 21 years of age; (2) Primary sponsor of the event; (3) Present during the entire duration of the event.**
- **Youth Center staff is required at all times during a rental period. If more than 100 people are scheduled to attend, two staff employees may be required. If two staff employees are required, rental fee will be \$75.00 per hour and security deposit will be \$125.00 for Borger Residents. **See Johnson Park Youth Center Price list for Hutchinson County Residents and Non-Residents of the City of Borger or Hutchinson County.**
- **The staff is provided to assist you with your use of the facility and to be sure the use is consistent with our building use rules and policies. However, the staff should not be expected to help you set up or clean up the Youth Center. Set up and clean up are the applicant's responsibility. At the conclusion of your use, the staff employee is required to perform a walk-through of the building with you to be sure it is left clean and in**

order. Please be sure to follow any and all directions given by our staff. Failure to leave the building in a clean and neat condition may result in additional cleaning charges being assessed to you, the user of the facility.

- **Room Capacity of 300 people.**
- **The Youth Center will not be available to rent on Fridays. Fridays are reserved for Middle and High School dances.**
- **Full payment of the security deposit must be made in order to secure reservation. By accepting the use of the Youth Center, you also accept the responsibility for any and all damages to the premises sustained during your use. Full rental payment must be made one week before rental date.**
- **Cancellation policy: A \$25.00 processing fee will be assessed on ALL cancelled reservations. Any reservation cancelled with less than 48 hours notice will forfeit half of the rental fee.**
- **The person who signs the application is responsible to maintain proper conduct of all those attending the function, both in the Youth Center and on the surrounding grounds.**
- **Security deposit starting at \$75.00 to \$125.00 is required at time of reservation. This will be returned provided there is no damage to the facility or any exceptional cleaning, maintenance or security is required because of use of the facility. In the event the facility is damaged or left not clean, the security deposit will be forfeited up to and possibly more than the security deposit. If for any reason the Borger Police department is called to secure the event, the applicant will forfeit the full security deposit.**
- **Applicants are responsible for all of their guests until they are picked up by their parent or guardian.**

Care of the Youth Center:

- **Users of the Youth Center must leave rooms clean and in good order.**
- **Activities may not continue past 12:00 p.m. and the facility must be cleaned and vacated no later than 1:00 a.m.**
- **Property belonging to the Youth Center, such as tables, chairs, pool tables etc. if broken will be reimbursed by renter. Applicants will be held strictly accountable for any property damage.**
- **All regular Johnson Park Youth Center Complex rules and policies are still enforced. A copy of these rules and policies will be given to**

applicant when they sign rental agreement. The Johnson Park Youth Center Complex, including the surrounding grounds and parking area, is an alcohol, tobacco, drug and weapons free zone. There are no exceptions. All contraband (cigarettes, tobacco products, drugs, alcohol, or weapons) will be confiscated and the police will be called.

- The Youth Center is not responsible for lost or stolen items during the rental period.
- An adult must attend children at all times. Two (2) adults must be present for every Thirty (30) minors.
- Clean up food and beverage spills immediately and report to the Youth Center staff. Discard all trash.
- The applicant must properly clean the facility and all additional time spent by Youth Center staff over basic rental period will be charged an hourly cleaning fee.
- Neither the applicant nor anyone else involved shall be admitted to the facility prior to the designated rental time.
- No storage is available before or after the event.
- Cooking is not permitted on the premises.
- No decorations can be taped, pinned, tacked, stapled, etc. on the wall or floor. Glitter and confetti is prohibited. No candles, lanterns or open flames are allowed (except birthday cake candles). Decorations must be flame retardant. At the completion of the affair, all decorations must be totally removed from the facility.
- Please allow time for set up and clean up in your request for time at the Youth Center.